

**ASSOCIATION OF NATIONAL ACCOUNTANTS OF NIGERIA (ANAN)**  
**INTERNAL & EXTERNAL ADVERT FOR**  
**THE POSITION OF CHIEF EXECUTIVE OFFICER (CEO)**

The post of the Chief Executive Officer of ANAN will become vacant by 31<sup>st</sup> March 2022. ANAN is a Professional Accountancy Organization founded in 1979 and chartered by Act 76 of 1993 (Cap A 26 LFN, 2004); and is a member of International Federation of Accountants (IFAC), Pan African Federation of Accountants (PAFA), Association of Accountancy Bodies in West Africa (ABWA), and Association of Professional Bodies of Nigeria (APBN).

Applications are invited from suitably qualified candidates for appointment to the position of CEO. The candidate must be a dynamic, self-motivated person who has the capability, energy and drive to sustain the emergence of the Association as a world class professional accountancy organization. ANAN is keen to fill the position with an individual who has excellent people skills, solid all-round business acumen, and proven institutional development testimony. The successful candidate will also have strong administrative skills and systems proficiency.

**DUTIES AND RESPONSIBILITY**

1. The main objective of the Chief Executive Officer is to provide leadership and coordinate all activities of ANAN in accordance with its enabling Law, Regulations and Rules, and its Strategic Plan, as well as implementing decisions of the Governing Council of ANAN.
2. The Chief Executive Officer will be directly responsible to the Governing Council for the day-to-day management of the affairs of the Association.
3. The CEO is also the Secretary to Governing Council of the Association. He is to lead the overall growth and development of the Association, in such key areas as:
  - Strategy Development, Planning and Reporting
  - Relationship Management
  - Operational Management
  - Human Resources and Leadership
  - Compliance with statutory requirements with clear understanding of Regulatory, Government and Industry Processes

**QUALIFICATIONS AND EXPERIENCE**

The candidate for the post of CEO is required to possess:

- 1) A minimum of Master's degree in Accounting or relevant disciplines from a recognized university. Possession of a doctorate degree will be an advantage
- 2) An evidence of active membership of ANAN for at least 10 years
- 3) A minimum of 22 years cognate post qualification and professional experience, and must have at least 10 years managerial experience at top management level in the public and/or private sector of the economy
- 4) A high integrity and moral character with excellent interpersonal relations.

**Applicant must not be more than 60 years old as at the date of assumption of duty on 1<sup>st</sup> April, 2022.**

#### **TERMS OF APPOINTMENT**

The post of the CEO is a full-time position and tenure based. The successful candidate shall hold the office for a term of four (4) years in the first instance, renewable on successful accomplishment of agreed goals, based on thorough performance assessment. ANAN offers attractive and competitive package in accordance with its conditions of service to the successful candidate.

#### **METHOD OF APPLICATION**

Candidate's application letter supported by a curriculum vitae, copies of relevant certificates, full postal address, telephone number(s), e-mail address, and names of three contactable Referees should reach the undersigned on or before **Wednesday 5<sup>th</sup> January 2022**, via email to ANAN President: [osisioma@anan.org.ng](mailto:osisioma@anan.org.ng). In addition, candidates should send 7(seven) hard copies, **under confidential cover** in an envelope sealed and marked "**POST: CHIEF EXECUTIVE OFFICER**" on top left corner and addressed to: **The President/Chairman of Council, Association of National Accountants of Nigeria, Plot 559 Mabushi District, Off Ahmadu Bello Way, Abuja.**

#### **REFEREES**

Candidates are advised to request three Referees to forward confidential report on the candidate's character, professional and managerial abilities in a properly sealed envelope addressed to: **The President/ Chairman of Council, Association of National Accountants of Nigeria, ANAN House, Plot 559 Mabushi District, Off Ahmadu Bello Way, Abuja.** This must reach the undersigned not later than **Monday 31<sup>st</sup> January, 2022.**

Signed

**Rev. Canon Prof. Benjamin Chuka Osioma, FCNA**  
**President and Chairman of Governing Council**  
**Tuesday December 7, 2021**